



Machine Operator 2

The successful candidate for the position of Operator 2 shall be fully capable of performing all job tasks listed in Section 1 and possess all the qualifications itemized in Sections 2 through 3.

1. Job Tasks

- 1.1 Run work centers to ensure product specifications and production output standards are met.
- 1.2 Give direction to Operator 1 and/or Packers, as needed, to meet product quality and production output standards.
- 1.3 Perform basic preventative maintenance with directions from Mechanic
- 1.4 Setup work center for a new Work Order. This includes computer settings, equipment changes, component preparation, and paperwork.
- 1.5 Be responsible for multiple work centers running simultaneously.
- 1.6 Complete work center setup independently
- 1.7 Schedule/Enter Work Orders to meet Sales Order Requirements
- 1.8 Identify and print all paperwork needed to execute a Work Order
- 1.9 Maintain machines on a regular basis
- 1.10 Perform all inventory control related paperwork for work centers

2. Personal Attributes

- 2.1 Works well with others
- 2.2 Works well under pressure
- 2.3 Dependable
- 2.4 Works well without constant supervision
- 2.5 Detail oriented

3. Physical Requirements

- 3.1 Must be able to lift and move materials up to a maximum of 80 pounds and carry 8 feet frequently.

Please submit resumes to HR@celestecorp.com

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